



**SALT RIVER**  
**PIMA-MARICOPA INDIAN COMMUNITY**  
10005 EAST OSBORN ROAD / SCOTTSDALE, ARIZONA 85256-9722  
PHONE (480)362-7910 FAX (480)362-5908



**ATTENTION SIGN PERMIT HOLDERS**

In order to assist you in the inspection process for signs installed on the Community, the following information is provided:

**INSPECTION REQUESTS**

Please call for your inspections through the **Inspection Hotline at 480 362-7910**. Inspection requests received before 3.00pm will be scheduled for the next business day. **Provide permit number, contact name, telephone, and e-mail address**. You may request a desired inspection time however the inspector may not be able to be precise in their arrival (+ or- 3 hours). ECS Compliance inspects the structural and electrical aspects of the signage and CDD Planning Services is responsible for inspection of the dimensions, colors/style and placement location.

**TYPICAL INSPECTIONS REQUIRED**

**1. FOOTING INSPECTION / CONCEALED ELECTRICAL CONDUIT**

ECS Compliance inspection is required for all Footing/Foundation installations. The ECS Compliance Inspection is mandatory even if the project has Special 3<sup>rd</sup> Party Inspection. The conduit for electrical supply to signage requires inspection prior to covering by ECS Compliance. CDD Planning Services does not inspect this type of work.

**2. CDD PLANNING SERVICES PRE-INSTALLATION INSPECTION**

The CDD Planning Services requires an inspection to confirm sign dimensions, placement, colors, and style when the signage arrives on the site and prior to installation. **Please allow for a 72 hour advance notification for this inspection**. It is important to leave project contact information and a preferred time when requesting this inspection.

**3. ATTACHMENT INSPECTION**

ECS Compliance inspects the attachment of signs to their supporting elements. You may obtain an inspection during the installation process or at the time of final inspection however, if at the time of final inspection, certain elements may need to be removed by the contractor to allow for adequate inspection. The contractor is responsible for providing safe, suitable access to the inspector so please plan according with respect to having any lift devices available.

**4. FINAL INSPECTION**

All signs require Final Inspection approvals. Both ECS Compliance and CDD Planning Services will need to approve the Final Inspection. You will need to be specific in making your inspection request as to which department you want to inspect from the following choices:

- ☐ ECS Final Inspection
- ☐ CDD Planning Services Final Inspection
- ☐ ECS/CDD Planning Services Final Inspection

**Note CDD Planning Services requires a 72 hour advance notification.**

**5. BANNERS**

The CDD Planning Services ONLY requires a final inspection to confirm dimensions, placement, colors/ style. Please allow for a 72 hours advance notification for this inspection.

**CHANGES TO APPROVED PLANS**

Please notify ECS Compliance if there are any proposed changes to the locations, heights or other deviations to what is reflected in the SRPMIC Approved Plan /Permit documents prior to making any changes. If it is determined that a plan revision is necessary, please allow sufficient time for a plan review of the proposed revision by ECS Compliance and/or CDD Planning Services and any other applicable SRPMIC Departments. The revision process could take as long as 4 weeks based on staffing workloads and number of other SRPMIC Departments involved.